

To: All Members of the Council

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Calls may be recorded for training or monitoring

Date: 23 July 2021

Dear Councillor

EXTRAORDINARY COUNCIL MEETING - TUESDAY, 3 AUGUST 2021

AN EXTRAORDINARY MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the WILDRED NOYCE COMMUNITY CENTRE, CROWN COURT CARPARK, GODALMING, GU7 1DY on **TUESDAY, 3 AUGUST 2021** at **6.15 pm (or on the rise of the Council meeting adjourned on 6 July 2021 which is scheduled for 6.00pm the same evening)** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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AGENDA

1. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

2. DECLARATIONS OF INTEREST

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

3. MAYOR'S ANNOUNCEMENTS

4. LEADER'S ANNOUNCEMENTS

5. QUESTIONS FROM MEMBERS OF THE COUNCIL

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 27 July 2021.

Question from Councillor David Beaman:

“Wednesday 22nd September is designation World Car Free Day in which motorists should be encouraged to give up their cars for a day. Given that Waverley Borough Council has declared a Climate Emergency what initiatives do Waverley Borough Council intend to take to encourage councillors, staff and residents to use alternative forms of transport (public transport, cycling and walking) where they are available on that day?”

Since both Surrey County Council and Farnham Town Council have also declared a Climate Emergency I intend to ask a similar question at meetings of Surrey County Council's Cabinet that is being held on Tuesday 20th July and Farnham Town Council's full Council that is being held on Thursday 29th July.”

6. MOTIONS

To receive any motions submitted in accordance with Procedure Rule 12.1.

The deadline for receipt of motions was 5pm on Thursday 22 July 2021.

7. LOCAL GOVERNMENT COLLABORATION UPDATE (Pages 5 - 36)

It is recommended that Council considers this report and the attached annexes and:

1. Notes the early draft of the outline Heads of Terms of the Inter Authority Agreement contained in Annexe 1 (Exempt) to this report, and that significant further work is necessary to clarify the detail required to agree the Heads of Terms, and that a further report will be submitted to the Council to agree the final Heads of Terms.

2. Approves, subject to consultation, the draft job description, in respect of the appointment of a Joint Chief Executive as set out in Annexe 2 (Exempt); and to agree the following as recommended by South East Employers in their paper outlining human resources issues which is attached as Annexe 3 (Exempt):
 - a. That the title of the new role be Joint Chief Executive (rather than Joint Managing Director).
 - b. That the employing authority should be the existing employer if an internal candidate is appointed.
 - c. That the salary for the new Joint Chief Executive post be a spot salary of £150,000 p.a. including all allowances, duties, and statutory responsibilities with the exception of election duties.
 - d. That the new Joint Chief Executive post is ring-fenced for recruitment from the internal pool of affected employees in the first instance and that if no internal appointment is made then the role shall be advertised externally.
 - e. That, subject to final approval by the Joint Appointments Committee the terms and conditions of employment for an internal appointment will be the existing terms and conditions of the employing authority.
3. Approves the establishment of a Joint Appointments Committee and its proposed composition and terms of reference, as set out in Annexe 4.
4. Subject to recommendation (3) above, to confirm the following appointments to the Joint Appointments Committee:
 - The Leader of the Council, Councillor Paul Follows
 - The Deputy Leader of the Council, Councillor Peter Clark
 - The Leader of the Principal Opposition Group, Councillor Stephen Mulliner
5. To agree that redundancy and any settlement costs incurred as a result of moving to a Joint Chief Executive shall be shared equally between the Councils and that any pension strain costs (if applicable) will remain the responsibility of the employing authority of the affected officer. It is noted that the cost sharing arrangement for the remainder of the collaboration project will form part of the Inter Authority Agreement.
6. To agree that the costs referred to in recommendation (5) above be funded from General Fund reserves.

8. EXCLUSION OF PRESS AND PUBLIC

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of

the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).